

M i n u t e s

of the ICAT International Steering Committee (ISC) Meeting

held via email from October 23 through November 13, 2024

Participants: Prof. Susumu Tachi, ICAT ISC Chair
Prof. Kiyoshi Kiyokawa, ICAT ISC Vice Chair
Prof. Mark Billingham
Prof. Haruo Takemura
Prof. Hideo Saito
Prof. Yoshifumi Kitamura
Prof. Bruce H. Thomas
Prof. Gabriel Zachmann
Prof. Carolina Crutz-Neira
Prof. Anthony Steed
Prof. Dirk Reiner
Prof. Despina Michael-Grigoriou
Prof. Masahiko Inami
Prof. Gerd Bruder
Prof. Ernst Kruijff
Prof. André Hinkenjann
Prof. Maki Sugimoto
Prof. Michael Manzke
Prof. John Dingliana

1. On October 23, 2024, Prof. Susumu Tachi announced his resignation as ISC Chair and asked ISC members to offer to be the next Chair by November 5, 2024, if anyone is interested.
2. He stated that the method of selecting the next Chair would be according to the following :
 - If there is only one candidate for the Chair, he/she will be chosen after receiving the ISC members' approval.
 - If there is more than one candidate for the Chair, the ISC members will be asked to vote and the person who receives the highest number of votes will be the Chair.
 - If no one offers to chair the committee, the current Chair will ask one of the appropriate committee members to be a candidate, and after receiving the ISC's approval, that person will be chosen to chair the committee.
3. There is no specific term of office for the Chair, but when the Chair decides that he/she is no longer able to serve as Chair, he/she will be replaced by a similar procedure as this time.
4. The Chair is expected to perform the following tasks:
 - 1) The chair will lead the discussion on the future direction of ICAT and manage the ICAT ISC to hold an ICAT-EGVE conference annually in collaboration with the EGVE.
 - 2) The Chair will organize the ICAT ISC Meeting at least once a year, using ZOOM or other means to allow as many committee members as possible to participate, and keep minutes of the meetings. In addition, the Chair will conduct deliberations by e-mail as necessary.
 - 3) The Chair will lead the discussion on the location of future ICAT-EGVEs and selection of the General Chairs through discussion in the ISC in collaboration with the EGVE.
 - 4) The Chair will maintain the ICAT web page by posting additional information and revisions to the ICAT web page. The Chair may appoint and commission another member of the Committee to perform this task under the responsibility of the Chair.
5. By November 5, Prof. Kiyoshi Kiyokawa expressed his willingness to be the next Chair.
6. Since there was only one candidate, the committee members were asked to approve or reject him as Chair by November 11. Committee members who had not responded by the due date were considered to have approved this appointment.
7. As a result, all members gave their approval, and Prof. Kiyoshi Kiyokawa was selected as the next Chair of ICAT International Steering Committee (ISC).
8. On November 13, the current Chair informed the committee members of the results, along with the minutes, and the Chair was officially replaced.

Respectfully submitted: Susumu Tachi